## Agenda for Captain's Meetings - 16SPR

*Page last updated: 05/05/2016*

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| **IMPORTANT DISCUSSIONS:**1. Remind Captains of their duties relating to sportsmanship, who to contact and protest procedure.
2. Ratify [change to Section V9 (Director Absenteeism) of the WADA Bylaws](http://wadadarts.org/Rules/2016%20DirAbsenteeism.pdf) approved by the Board.

**ELECTIONS to be held FOR BOARD OF DIRECTORS**

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| --- | --- | --- | --- | --- |
|   | **Region** | **Position** | **Term Ends** | **Comments** |
|   | DC | Director | Sep 2016 | Fulfill Billy's term |
|   | DC | Director | Sep 2017 | Fulfill Laura's term |
|   | VA-E | Director | Sep 2016 | Fulfill Rob's term |
|   | VA-E | Director | Sep 2017 | Fulfill Scotty's term |

      *\* Note - Shooters fees are NOT paid for Alternates* **NEW information for Captains:**1. [Captain's Packet](http://wadadarts.org/Admin/CaptPacket.htm) is now online accessible from the homepage menu under League: Forms
2. Pre-populated Excel scoresheet now has button to "Print to PDF"
3. Online payments:  As of May 31, 2016 we can no longer provide $0 fee for echeck payments because IPN/Intuit is discontinuing their services.  If you can suggest a replacement echeck processor, please contact treasurer@wadadarts.org

**REMINDERS for Captains:*** **Roster & Shooters fees**are due by the end of Week 2 *(or Week 9 for*[*Add Player*](http://wadadarts.org/AddPlayer.htm)*)*
	+ It is the Captain's responsibility to collect and forward all payments of the team's fees to WADA. *(pay online or mail check)*
	+ Rosters & shooters fees are processed by our Secretary
		- Week 2 - Pay fees online and email Roster (to roster@wadadarts.org or Fax to 888-476-0665)
		- End of Week 2:  3% penalty points per week for late Roster and/or fees
		- End of Week 3:  team is dropped for late Roster and/or fees not received
* **Scores & Scoresheets** - Scores are due by noon the day after the match, scoresheets are due within 48 hours following the match.
	+ Scores & Scoresheets are processed by our Executive Director.
		- email to scores or Call/Fax to 888 476-0663
* Captains are responsible for:
	+ checking the [Unpaid list](http://wadadarts.org/Look%20Unpaid.asp) to verify their team's fees and Roster have been received and recorded.
	+ checking their online [Team Roster](http://wadadarts.org/Lookup.asp) to ensure all players are listed and names are spelled correctly (used for award plaques).
	+ checking the [Unpaid list](http://wadadarts.org/Look%20Unpaid.asp) to ensure their Sponsor fees have been paid
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